



TO: Board of Directors

FROM: Maurene Stanton, Executive Director of Human Resources

SUBJECT: Second Reading, Board Policy 5410 Holidays

DATE: February 7, 2023

This is the second reading of Personnel Policy 5410 Holidays. Updates reflect changes recommended by Washington State School Directors Association. It is identified as a discretionary policy by the Washington State School Directors Association.

If you have any questions regarding this policy, please contact me.

Recommendation: We recommend the board approve Policy 5410 Holidays

## HOLIDAYS

The district shall observe the following school holidays and shall not operate on these days: Saturday, Sunday, New Year's Day (January 1), Martin Luther King, Jr. Day (third Monday in January), President's Day (third Monday in February), Memorial Day (last Monday in May), **Juneteenth (June 19)**, Independence Day (July 4), Labor Day (first Monday in September), Veteran's Day (November 11), Thanksgiving Day (fourth Thursday in November), the day after Thanksgiving and Christmas Day (December 25). Whenever any legal holiday, other than a Sunday, falls on Sunday, the following Monday shall be a legal holiday, and whenever any legal holiday falls on a Saturday, the preceding Friday shall be a legal holiday.

In addition to the above, the following shall also be considered to be holidays: the day before Christmas, the day after Christmas and the day before New Year's Day (December 24, December 26 and December 31).

Legal References:      RCW 1.16.050  
                                 RCW 28A.150.050

Legal holidays **and legislatively recognized days.**  
School holidays

### **Cross References**

**2336 Required observances (Veterans Day, Constitution day, Termperance and Good Citizenship Day, Disability History Month**

### **Management Resources**

**2021 December Issue**

Adoption Date: 4.90  
Stanwood-Camano School District  
Revised: 10.7.03; 2.7.23